



LDFP steering group

Terms of Reference Summary

Purpose of the group

This Steering Group was set up to develop a vision of the role of the Lewes District Food Partnership and an action plan on how to get there. The group will use the views and experiences of the community in developing a food strategy which aims to improve local food access and education.

Structure and Terms

LDFP – Lewes District Food Partnership

SG – Steering Group

SFP – Sustainable Food Places, a network of food partnerships, led by the Soil Association, Food Matters and Sustain: the alliance for better food and farming

Values

- Inclusive & accessible: seeking representation from all sectors of society
- Optimistic, hopeful & brave: sharing local knowledge and expertise
- Friendly & approachable

Aims

- Celebrate and promote local community food projects
- Create strong and new local food networks
- Develop examples of best practice
- Challenge status quo and offer advice to improve services and practices
- Build sustainable, inclusive, healthy communities

Membership

- The SG should have representation from the local authority, from academics and public health, from community food organisations, food businesses and third sector and voluntary groups, underrepresented groups, and organisations in the food industry
- Members of the SG should share the common values and aims of the group
- SG will monitor membership to ensure it remains balanced

Meetings & Making Decisions

- Meetings will be held on the 3rd Tuesday of the month and will be held at varying times and locations.
- Quorum for voting at meetings will be 50% - the chair will have the deciding vote
- Voting will be open for at least three working days before the meeting
- The LDFP Chair will chair meetings with support from the coordinator
- Participation in communications and meetings is required
- Participation will be made accessible to all
- Sub-groups and working groups can be formed for special interests

Role of SCDA

SCDA has been commissioned by Public Health England and East Sussex County Council to deliver a district-wide food partnership that will form part of a wider East Sussex Food Systems approach. This work has been commissioned as part of the ESCC Whole-System Healthy Weight Plan 2021-2026.